

# 培南独中校规



1. 尊重国歌与校歌, 遵守国家法律和培南独中校规。
2. 尊敬长辈, 对师长要有礼貌, 遇见老师要鞠躬, 遇见同学要打招呼。
3. 学生须准时在七点四十五分前到校, 不可迟到, 离开课室或放学都要把电灯, 冷气和风扇关上。
4. 学生须按校方所规定之时间表上下课, 不允许迟到或早退。
5. 学生须带齐课本, 作业簿上课, 同时必须准时交作业及参加考试。
6. 按校方规定, 开学前须缴清第一个月所有学杂费, 开学后凡已缴交之各项学杂费一律不予退还。
7. 学生或团体借用课室作学习或活动用途, 必须经校方批准后方可借用。
8. 放学后, 禁止学生将书包, 课本等物品留在课室内; 同时, 也禁止学生未经申请而逗留在课室进行活动。
9. 破坏公物者将依校规惩罚及须按值赔偿。
10. 禁取校方资产, 违规者将被记过。
11. 学生于一学年内无故缺度累积9天或以上者, 又无家长或监护人函件或致电通知请假, 将作自动退学论。若学生之操行被列为D等者将被勒令退学。
12. 禁止携带手机, 手提电脑, 游戏机等电子产品到校。上课时间禁止看报纸, 杂志和其他与课程无关读物。
13. 学生请假须遵守“学生请假规则”和“学生请假流程”之规定。申请病假者须于复课日算起三天内办理请假手续, 申请事假者须于缺席当天算起三天前办理请假手续。(详情请参阅生手册)
14. 学生不允许无故旷课连续两天或以上, 除生病外(必须出示医生证明书), 否则校方将发出警告信, 并照章扣分。
15. (i) 禁止参加任何校内外违反法律, 及道德论思理, 有损校誉之不良活动。  
(ii) 禁止在校园抽烟, 喧闹, 打架, 涉及赌博性质等行为。
16. 校服, 鞋袜, 头发仪容等必须符合校规。禁止配戴各种帽子以及穿凉鞋, 拖鞋。
17. 在学校范围内禁止以方言或粗言交谈。
18. 借用图书必须服从图书馆之规定。
19. 校规内所列其他细则请参阅《学生手册》。
20. 本校规内所有条例, 校方保留最后增删权。

# ***Poi Lam High School Rules and Regulations***



1. Students must stand up straight as a form of respect when the national anthem and the school song are played. Students must obey the laws of this country and the School rules and regulations.
2. Students must respect the elders and teachers, such as to greet them and to other fellow students as well.
3. Students must be in school by 7.45am. Switch off all electrical appliances before leaving the classroom.
4. Students must adhere to school's time-table for their lessons and are expected to be punctual in attending classes, morning study, examinations, ECA and other school functions.
5. Every student must have his/her own prescribed text books when attending lessons and is required to submit all the homework and assignments on time.
6. Students are required to pay fees before being allowed to attend classes. Fees paid are not refundable.
7. Students requiring the use of any classroom after school hours must first obtain written permission from the Principal or Departmental Heads.
8. Students must not remain in the classroom after school hours. No books and school bags are to be left in the classroom at the end of each day.
9. Students must respect the school's properties. Students found vandalizing the school's properties will be punished accordingly and will be required to reimburse the school for damages incurred.
10. Students are not allowed to remove any of the school's properties or materials without consent from the Principal or Departmental Heads.
11. Students who are absent for 9 days or more in a school year without valid reasons will be expelled from the school. A student with conduct grade D will be expelled from the school as well.
12. Students are not allowed to bring mobile phones, laptops and any other electronic devices to school. During lessons, students are not allowed to read any newspaper, magazine or other reading material which is not related to the lessons.
13. For those students who need to apply leave, please follow the correct procedures for leave application. (Please refer to the student's handbook)
14. A student who is absent for 2 consecutive schooldays or more must produce a medical certificate. Not complying with this, the school will issue a letter to the parents or guardian and points will be deducted from the student's conduct marks.
15. (i) No student is permitted to engage in or to be exposed to any illegal activity within or outside the school premises.  
(ii) Smoking, stealing, fighting, gambling and causing a tumult are strictly prohibited.
16. Students must be properly attired in school uniform with Poi Lam socks and white canvas shoes at all time. PE T-shirt and shorts are to be worn only during PE lessons. Hair must be kept short and neat. Slippers and / or caps are not to be worn in school.
17. Students are not allowed to speak in Cantonese dialect or utter any vulgar words in school.
18. Students must observe the rules of the library such as borrowing and returning of library books.
19. Students are required to refer to the student's Handbook for further clarification on rules and regulation of the school.
20. The school reserves the right to amend the terms and conditions of the rules stipulated above.