



2020

考试范围与格式 EXAMINATION SCOPE AND FORMAT

A. 考试事项 EXAMINATION PARTICULARS

考试 EXAMINATION	SECOND MONTHLY TEST
科目 SUBJECT	ACCOUNTING
班级 CLASS	JUNIOR 3 (J3MIN, J3HE)

B. 范围 SCOPE

Chapter 4: Double-Entry Bookkeeping

- Prepare a three column cash book

Chapter 5: Business Document

- Recognise and understand the use of business documents.
- Understand trade discounts.

Chapter 6: Books of Prime Entry

- Enter sales, purchases, general and return of goods in the books of prime entry.
- Posts entries relating sales, purchases, general and return of goods from the books of prime entry to ledger accounts.

C. 格式 FORMAT

Attendance: 20%

Online Homework : 20%

Monthly test: 60%

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日期 DATE 22-7-2020